

APPLICATION FOR POOL RESERVATION

RENTER:

NAME: _____ HOME PHONE: _____
ADDRESS: _____ WORK PHONE: _____
LOT#: _____

PURPOSE OF RENTAL:

PARTY: _____
OTHER (PLEASE EXPLAIN): _____

RENTAL DATE AND TIME:

DATE: _____
TIME: _____
(RENTAL HOURS ARE BETWEEN 8:30 PM AND 12:00 AM)

GUESTS:

_____ ALL, _____ MORE THAN 2/3, _____ LESS THAN 2/3
WILL BE RESIDENTS OF THE FOUR SEASONS COMMUNITY

NUMBER OF GUESTS THAT WILL BE UNDER 18 YEARS OF AGE: _____

TOTAL NUMBER OF GUESTS EXPECTED (not to exceed 150): _____

NUMBER OF CHAPERONES (1 chaperone per 20 guests under age 18): _____

NAMES OF CHAPERONES: _____

EQUIPMENT USED:

_____ VOLLEYBALL _____ WATER BASKETBALL _____ FOOD
_____ GRILL _____ ALCOHOL
_____ DECORATIONS (must have prior approval)

OFFICE USE:

DATE OF RESERVATION REQUEST: _____

DATE OF RESERVATION CONFIRMATION: _____

RECREATION/POOL RULES PROVIDED: _____

RENTAL FEE:

AMOUNT: \$ _____ DATE PAID: _____

DAMAGE DEPOSIT:

AMOUNT: \$ _____ DATE PAID: _____
REFUND: \$ _____ DATE PAID: _____

DEPOSIT DEDUCTIONS:

PENALTIES: _____
DAMAGES: _____
CLEANING: _____
TOTAL: \$ _____

CANCELLATION NOTIFICATION:

REFUND: \$ _____ DATE: _____

**FOUR SEASONS RECREATION ASSOCIATION
CHAPERONE AGREEMENT FORM**

RENTER NAME: _____

LOT #: _____

DATE OF RENTAL: _____

NUMBER OF GUESTS: _____
(under age 18)

CHAPERONES' NAMES (please print):

_____ has read the Pool Rental Agreement and agrees to uphold the rules and regulations of the Four Seasons Recreation Association.

The above individuals also agree that no glass containers will be allowed on the premises. Eating and drinking are not permitted within ten (10) feet of the pool edge. The chaperones will support any decision of the lifeguards regarding safety and any instruction by the guards to correct the matter. Guards will have the right to close the pool at any time if unsafe conditions are not corrected. The pool will re-open upon correction of these conditions.

In the event alcohol is at an event where minors are present, it will be the responsibility of the chaperones to see that minors are not drinking any alcohol. It is recommended that chaperones supervise the distribution of alcohol. In the case of a minor drinking alcohol, the party will be closed and everyone will be asked to leave and there will be no refund of the rental fee.

Signature of Chaperone Date

Signature of Chaperone Date

Signature of Chaperone Date

Signature of Chaperone Date

FOUR SEASONS RECREATION ASSOCIATION POOL RENTAL AGREEMENT

I. RESPONSIBILITIES OF MEMBER RESERVING FACILITY

- A. The member reserving the facility must be in attendance at the function, must agree to comply with all rules and regulations, and must take full responsibility for his guests' conduct and use of the facilities. Any infraction of any of the rules may result in suspension of all recreational privileges.
- B. The Recreation Association simply rents the premises to the sponsoring member and takes no responsibility and accepts no liability for any occurrence on its premises.
- C. Rental fee must be paid seven (7) days in advance to confirm rental and availability of lifeguards.
- D. Pool Rental Fee includes use of facility and lifeguards for four (4) hours for up to 75 guests or as noted below:
Free - If approved by the BOD. Guidelines are the same as for rental.
Additional fee for guards may be charged by BOD.
- \$100 - If more than 2/3 of the guests are Recreation Association members.
- \$150 - If less than 2/3 of the guests are Recreation Association members.
- NOTE: \$50.00 will be charged for an additional lifeguard if the number of guests will number greater than 75 and up to a maximum number of 150.
- E. Alcoholic beverages may be present at the recreation facilities only after the sponsoring member has complied fully with any requirements of the Virginia Alcoholic Control Board, if needed.
- F. The facility must be vacated no later than 12:30 a.m. The member reserving the facility assumes responsibility for any damages to the facility. In any case, the claim of Four Seasons Recreation Association for damages shall prevail. Replacement costs or costs to repair damages, including materials and labor, will be deducted from the damage deposit. Cost of damages shall also include any necessary labor costs in performing clean-up not done by reservee. If the facility is not returned in acceptable condition by release time, an additional 25% of the total deposit will be forfeited.

In the event that charges resulting from damages and cleaning exceed the amount of the remaining deposit, the member who reserved the facility is personally liable for said charges and must make total payment on the charges remaining after the deposit is extracted, no later than 15 days following the private function. Failure to do so will result in legal action being taken. The responsible member will assume all collection and legal fees of the Recreation Association if such action is necessary.

In the case of damages to the facilities, the following listing of penalties and costs will be charged to the member reserving the facility at the discretion of the RD/BD:

Damages charged to member reserving facility

Replacement cost of: Furnishing, fixture, equipment or any other item in the facility damaged to the extent that it cannot be repaired, at the discretion of the RD/BD. Replacement cost will include any installation, delivery or other cost necessary to replace the item.

Repair cost of:	Furnishing, fixture, equipment or any other item in the facility damaged to the extent that it can no longer be used, at the discretion of the RD/BD. Repair cost will include materials and labor.
25% of deposit:	Failure to return facility in pre-used condition.
25% of deposit:	Charged when damages to the facility or anything contained in the facility is damaged and replacement or repair is not feasible, at the discretion of the RD/BD.
\$50.00 per hour:	Charge for any cleaning necessary to restore the facility to the pre-used condition.

II. POOL SAFETY AND HEALTH REQUIREMENTS

- A. Pool safety and health requirements require at least two (2) guards to be present with a maximum of 50 persons in attendance per guard. At least one guard will hold a current Fairfax County Pool Operators License. All lifeguards are certified in CPR.
- B. Occurrences deemed unsafe by the guards on duty will be restricted by the guards and they will have the right to instruct corrections on these matters. Guards will have the right to close the pool sections or the entire pool at any time if unsafe conditions are not corrected. The pool may be re-opened upon correction of these conditions.
- C. NO glass containers will be allowed on the pool deck.
- D. Eating and drinking are not allowed within ten (10) feet of the pool edge.

III. GENERAL RULES

- A. No member can have more than one outstanding reservation at a time per facility.
- B. No furniture or equipment may be removed from the pool area unless approved by the RD/BD.
- C. Any exception to these rules must be approved by the Recreation Board of Directors.
- D. The facilities may only be reserved when not scheduled during open hours.
- E. Decorations must be approved by the RD/BD.
- I. No animals will be allowed in the pool area (except service dogs).

IV. CHAPERONES

- A. Chaperones must be provided for private functions attended by persons under 18 years of age.
- B. One adult chaperone is required for every 20 persons under 18 years of age in attendance.

V. SECURITY DEPOSIT

A. General

1. The damage deposit must be paid prior to the reservation date.
2. There is a \$150.00 security deposit required for the pool.
3. The security deposit is payable in the form of cash, money order or certified check to the RD/BD.

B. Pre-Inspection

1. Conducted by the member reserving the facility along with the RD or Pool Operator to determine the facility conditions prior to the function. A checklist must be completed. It is the responsibility of the reserve to make note of any existing damages on the checklist.
2. This inspection can only be done after the pool has closed and prior to the rental.

C. Post Inspection

1. The RD or Pool Operator will conduct an inspection with the member reserving the pool following the rental closing time (12:30 am).
2. The RD/BD will authorize complete refund of damage deposit, if condition of the premises is determined to be satisfactory.

D. Refund

1. Refunds will be made by the RD/BD.
2. All of the damage deposit will be refunded if the facility is returned in the pre-used condition by the end of the rental.
3. Any charges incurred as a result of damages or clean-up will be deducted from the amount of the deposit. See "Responsibility of Member Reserving the Facility" section for information regarding damages.

VI. CANCELLATION

- A. Refund of the Rental Fee is based on the date of the cancellation prior to the reserved date for the function.
 1. None...If cancelled 5 days or less prior to the confirmed reservation date.
 2. 50%...If cancelled 14 days or less but more than 5 days prior to the confirmed reservation date.
 3. 100%...If cancelled 15 days or more prior to the confirmed reservation date.
- B. A 100% refund may be awarded by the RD/BD if the reservation date was not utilized due to inclement weather.

I, THE UNDERSIGNED, DO CERTIFY that I am a member in good standing of the Four Seasons Recreation Association, as defined in the covenants of the Association (i.e., owner or properly recorded delegate). I AGREE to indemnify and hold harmless the Association and its directors and officers, employees and agents from any claims, litigations or other actions for any injury or damage to property or any other type of claim to include the cost of defense, attorney's fees, court costs, etc. I DEPOSIT the sum of \$150.00 to secure my full and faithful performance of all conditions of this agreement.

Signature of Renter	Date
Signature of RD/BD	Date

FOUR SEASONS RECREATION ASSOCIATION CHECKLIST FOR POOL AND GROUNDS

NAME: _____ **LOT#** _____

PHONE: _____

POOL AREA	BEFORE	AFTER	DAMAGES
Lounge Chairs	_____	_____	_____
Chairs	_____	_____	_____
Patio Tables	_____	_____	_____
Umbrellas	_____	_____	_____
Trash Cans	_____	_____	_____
Pool Lights	_____	_____	_____
Exposed Safety Equip.	_____	_____	_____

GRASSY AREA			OTHER COMMENTS
Volleyball Equipment	_____	_____	_____
Grill	_____	_____	_____
Trash Cans	_____	_____	_____
Picnic Tables	_____	_____	_____
Tetherball Equipment	_____	_____	_____

RESTROOMS			PRE-RENTAL INSPECTION SIGNATURES
Walls	_____	_____	_____
Ceiling	_____	_____	Lifeguard
Floors	_____	_____	_____
Doors	_____	_____	Recreation Director
Fixtures	_____	_____	_____
			Resident

			Date

Were Pool and Grassy area left in acceptable condition? Yes _____ No _____ (If answer is no, explain below)	POST-RENTAL INSPECTION SIGNATURES
_____	_____
_____	Lifeguard
_____	_____
_____	Recreation Director
_____	_____
	Resident

	Date